

# **\*\*Legal Age 6 Stand Alone\*\* Software Instructions**



## **Standard Operation**

- \* 1. Press the designated KEY F3 to access the carding menu then make a selection.
- \* 2. The screen will read *Enter Date "MMDDYY"*. Proceed by sliding the driver's license through the terminal, or by entering the customer's date of birth.
- \* 3. The screen will then display "*Clerk Code?*" Type in your designated clerk number (1-30).
- \* 4. The screen will read "Enter Ref Number". You have the option to manually enter the license number if it is an unreadable card, or a ticket number if you want to match it to a receipt. This information will be noted as "Hand Key" on the reports. Press Enter to skip this step.
- \* 5. An ***Approved*** or ***Declined*** will then print. Declined Reports are printed with a signature line for use in the confiscation of licenses in accordance with your local or state laws, if applicable. Keep this for your records as documentation for the authorities.



## **Batch Reports**

- \* 1. **Full Batch Report** – Press the F3 key, then press number 4, then 1. This will report all approved licenses followed by all declined, then all licenses swiped with Rapid Scan.
- \* 2. **Server All Report** – Press the F3 key, then press number 4, then number 2. This will report all approved or declined for each server or clerk.
- \* 3. **Single Clerk Report** - Press the F3 key, then press number 4 then number 3. The screen will display "*Clerk Code?*" Enter clerk number you wish to check. This will report only the approved or declined for the clerk entered.
- \* 4. **Delete Batch** - Press the F3 key, then F1 to scroll down Choose the number next to DEL Batch. The screen will display "*Delete Batch?*" Confirm 0=Y - 1=N, Enter password **369** and press ENTER.



## **Rapid Scan**

- \* 1. Press Designated KEY F3 to access menu, or swipe driver's license.
- \* 2. Screen will display *Enter Date "MMDDYY"* Proceed by sliding the driver's license through the terminal. If it is an unreadable card then manually enter the birth date. For lounges & clubs a head count will be kept with each swipe.
- \* 3. The screen will instantly display the age of that person. There is no need to reset--just swipe the next card and it will repeat the process.

Over



## **Set Time**

Please Call 1-800-833-0701 if for any reason the date and time in the terminal is incorrect, to check the date and time simply run a transaction and look at the date and time on the receipt.

**If you have any problems, please  
call 1-800-833-0701**



*The Ultimate in Age Verification Systems*